# ADMISSION NOTICE FOR THE ACADEMIC YEAR - 2025-26

Application forms for Admission to Nursery/Playgroup/Happy Hoppers for the Academic year 2025-26 will be available from 21<sup>st</sup> October 2024 onwards.

Online forms will be available on the school website: <a href="www.baugejamsheed.com">www.baugejamsheed.com</a>
Offline forms available in school office for Playgroup, Nursery and Happy Hoppers.
School timing 9am to 12pm Monday to Friday.

Cost of Admission Form: Rs. 250

# <u>ADMISSION REGULATIONS</u>

Admission will be granted on the basis of first come first served basis to children fulfilling the age criteria for various classes.

# <u>AGE</u>

Our Programmes	Child must be born between	
Nursery	1 <sup>st</sup> April, 2021 to 31 <sup>st</sup> March, 2022	
PlayGroup	1 <sup>st</sup> April, 2022 to 31 <sup>st</sup> October, 2022	
Happy Hoppers	1 <sup>st</sup> November, 2022 to 31 <sup>st</sup> March, 2023	

#### <u>PLEASE NOTE</u>

Our Programmes Classes Start In		Session Ends in
Nursery	March-2025	February 2026
PlayGroup	March-2025	February 2026
Happy Hoppers	Mid July 2025	February 2026

- > School Mob. No. 8235046554 or Land Line 0657 2432917.
- ➤ The Birth Certificate issued only by the Government Certified Authorities/Gram Panchayat /Hospital birth certificate will be accepted.
- > Affidavits or horoscopes will not be accepted.

# Documents to be kept ready for online procedure.

- ➤ Birth certificate (preferably of Government Authority)
- Family photograph of your child along with parents (Child must be seated in the middle).
- Passport size photo of the child (Please note that all photos should be less than 500 kb).
- Photo of the Guardian. (only if guardian's name is given).

# STEPS TO FILL THE ONLINE ADMISSION FORM.

- ➤ Visit the school website http://baugejamsheed.com/
- > Click on Admission link.
- Follow the step-by-step instructions as will appear on the screen.
- ➤ Make the fee payment through the Payment Gateway (one-time Payment) Fees for entire academic year
- ➤ Submit the form along with the fees within 5 days.\*

You will receive a registration number for your ward after the successful transaction.

- Admission will be confirmed on Payment of fees.
- ➤ NO CASH to be DEPOSITED DIRECTLY in SCHOOL Account.
- > Please download and print the duly filled form for your record.
- For any alteration in the form due to entry error please email to helpdesk@sgiinfo.com.
- ➤ If you face problems in making PAYMENT of fees through our Payment Gateway, please Contact Us on helpdesk@sgiinfo.com.
- \* The online Admission form will be valid for 5 working days from the day it is downloaded from our website. It will be removed from the system automatically and considered invalid, if you fail to fill it up and comply with the procedure.

### <u>STEPS TO FILL THE OFFLINE ADMISSION FORM.</u>

- ➤ Buy the admission form from the school office. Monday to Friday (9am to 12pm).
- > Return it duly filled in along with the fee payment (one-time payment) within 5 working days of buying the form.\*
- > You will receive the registration number for your ward after the successful transaction.
- Admission will be confirmed on Payment of fees.
- \* Offline forms will have to be duly filled in and submitted to the school office within 5 working days of buying the form.

**Note**: If you fail to submit the form (online/offline) within the given time you will have to download/buy a fresh form.

**PLEASE NOTE**: FEES ONCE PAID WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES.